



## **St. Joseph's NS, Bree/SN Seosamh Naofa, Brí Intimate Care and Toileting Policy**

### **Children with Specific Toileting/Intimate Care Needs:**

- In the case of a child with a pre-existing toileting condition, parents should notify the school before enrolment in order for the school to prepare a care plan.
- In situations where a pupil needs regular assistance (daily or more than three times in a two-week period) with toileting/intimate care, the class teacher will discuss it with the principal, and may then notify parents and organise a meeting with parents/guardians, class teacher, resource teacher, SNA, and if appropriate, the pupil, may attend.
- The specific care needs of the child, and how the school will meet them, will be clarified in a care plan.
- Personnel involved in this care will be identified.
- Provision for occasions when personnel as identified above are absent will be outlined.
- Two members of staff will be present when dealing with intimate care needs.
- Any changes to the procedure will be discussed with parent/guardian and pupil and noted in writing in the pupil's care plan.
- As far as possible the pupil may be involved in identification of his/her personal requirements, wishes, changes, etc.
- A written copy of the agreement will be kept on the pupil's file.
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs
- Staff will wear protective gloves and other PPE deemed necessary by the staff and principal.

### **Toileting Accidents:**

- At the junior infant induction meetings, the school procedures will be outlined to parents.
- A supply of clean underwear, wipes, track-suit bottoms etc will be kept in the school. Parents of children with regular toileting needs will be requested to supply a change of clothing to be stored in the school.

**Principal:** Mr. Mark Kelly  
**Deputy Principal:** Mrs. Anne O'Dowd



**Chairperson:** Mrs. Catherine Byrne

- Parents will be notified of these accidents. (Wet or soiled clothes will be sent home with the child in a plastic bag).
- A record of the incident should be kept.

### **Procedure for Dealing with Toileting Accidents**

1. The pupil will be offered fresh clothing and toilet paper/wipes to clean and change him/herself.
2. If the pupil is unable to clean him/herself the parent/guardian will be contacted to come in and help.
3. If the parent cannot attend within a reasonable time frame another person (grandparent etc.) may be nominated by the parent.
4. If a parent or nominated adult cannot attend, or cannot be contacted, the designated SNA will clean the child in the presence of another staff member. If the designated SNA is absent another SNA will clean the child in the presence of a permanent staff member.
5. A record of the incident will be kept.
6. Parents are asked to wash any school clothing and return it to the office.

**Ratified by the Board of Management:** \_\_\_\_\_

**Signed:** \_\_\_\_\_  
**(Chairperson, Board of Management)**



## Appendix A

### Intimate Care Consent Form

I have read and understood the procedure for toileting incidents, and agree to its implementation with regard to my child \_\_\_\_\_ (child's name).

Signed

(Parent) \_\_\_\_\_

(Date) \_\_\_\_\_